

[Name, Title]
[Address]
[City, State, Zip]

Re: Health and Safety matters

Dear:

Health and Safety are major concerns of the union. We assume that _____ shares these concerns. Indeed the Safety language of the expired agreement reflects the company's need to "exert every reasonable effort to provide and maintain safe working conditions."

In order for the unions to determine whether conditions meet this obligation we need the following information: Unless otherwise stated the information needed is for the period January 1, _____ to present.

1. Copies of all OSHA 200 Logs.
2. Copies of all OSHA Form 101.
3. Copies of all monitoring and exposure records. (See 29 C.F.R. § 1910.20)
4. Copies of all Form R (EPA Form R).
5. Copies of all Tier I and/or Tier II reports of non-Extremely Hazardous Substances and/or Extremely Hazardous Substances these are also known as Emergency and Hazardous Chemical Inventory Forms (Tier I and II)
6. Copies of all reports filed with the Governor's Office of Emergency Services.
7. Copies of all records required to be kept by OSHA. Included are those records which must be kept according to 29 C.F.R. §§ 1910.803; 1910.1018; 1910.1001; 1926.58; 1910.1003; 1910.1004; 1910.1007; 1910.1008; 1910.1009; 1910.1010; 1910.1011; 1910.1012; 1910.1013; 1910.1014; 1910.1015; 1910.1016; 1910.1017; 1910.1028; 1910.44; 1910.1045; 1910.1047; 1910.1048; 1910.1450; 1910.1029; 1910.142; 1926.251; 1926.404; 1926.800; 1926.803; 1910.1043; 1926.900; 1926.903; 1926.905; 1910.160; 1910.157; 1910.218; 1910.272; 1910.120; 1910.179; 1910.180; 1910.181; 1910.268; 1926.550; 1926.552; 1910.1025; 1910.66; 1910.68; 1915.7; 1915.12; 1915.113; 1915.172; 1917.23; 1915.25; 1917.45; 1917.116; 1917.117; 1918.61; 1918.93; 1919.10; 1919.11; 1919.12;

1910.95; 1910.217; 1910.96; 1910.134; 910.184; 1910.159; 1910.268; 1910.423; 1910.430; 1910.440 and 1910.255.

8. Copies of all records required by 29 C.F.R. § 1915.99.
9. Copies of all MSDS's. We understand that these are all available for inspection at the employer's place of business. Please confirm.
10. A list of all substances covered by Proposition 65, and their location in the facility.
11. Copies of all emergency Notifications regarding any chemical or hazardous substance release.
12. Copies of all worker compensation claims and settlements.
13. Copies of all accident and/or health and safety reports.
14. Copies of all Employer's Report of Occupational Injury or Illness.
15. Copies of all accident and /or health and safety investigation.
16. Copies of all safety conditions studies.
17. Copies of all summaries of workers compensation claims, losses, expenses or any other matter related to workers compensation.
18. Copies of all safety polices and training materials.
19. Copies of all safety committee minutes.
20. Copies of any worst case scenarios.
21. Copies of all reports of accidents.
22. Copies of all environmental, and health and safety assessments, audits or evaluations conducted by the Company or its agents and affiliates at the Company's facility. This would include all hazard and hazard assessment information, including HAZOPS (Hazard Analysis and Operability Studies) Process Hazards Reviews, Risk Ranking, or other reports, studies, action plans or analyses performed by the Company and/or its agents or affiliates discussing or describing in any way accidents or health and safety issues or problems or levels of risks attendant to such incidents or accidents.

23. Copies of all reports and recommendations by loss prevention consultants, insurance consultants as well as responses, replies or other commentary and/or analysis by the Company or managers responsible or involved in the functions of risk management or health and safety matters..
24. Copies of all reports and recommendations by loss prevention consultants as well as responses, replies or other commentary and/or analysis by the Company or managers responsible or involved in the functions of risk management.
25. Copies of all environmental analyses to comply with federal government contracts or for any other purposes.
26. Copy of any state workplace accident prevention program.
27. Copies of all demands, suits or claims by third parties regarding health, safety or environmental issues.
28. All logs or records of safety or health complaints.
29. Copies of all Waste generation forms for the period January 1, [date] to present.
30. Copies of all environmental analyses, studies or reports to comply with any federal or state law regulating the environment.

If you are aware of any other documents or information which would be helpful to us in evaluating health and safety concerns, please forward that information. We expect a prompt response within 10 days.

Sincerely,