

Alter Ego Request:

Dear Employer:

We have obtained information which suggests that you have set up an alter ego or double breasted company to avoid the contract. In order for us to evaluate this matter please provide the following information. The non-union company referred to is called _____.

1. Describe the type of business in which your company engages.
Describe the type of business in which the non-union company engages.
2. Define the geographic area in which your company does business.
Define the geographic area in which the non-union company does business.
3. State the business address(es) and identify all office locations of your company.
State the business address(es) and identify all office locations of the non-union company.
4. Identify your company's post office box(es) by number and location.
Identify the non-union company's post office box(es) by number and location.
5. Identify your company's business phone number(s) and directory listing(s).
Identify the non-union company's business phone number(s) and directory listing(s).
6. Identify the banking institution, branch location, and account number of your company's bank account(s).
Identify the banking institution, branch location, and account number of the non-union company's bank account(s).
7. Identify the banking institution, branch location, and account number of your company's payroll account(s) not identified above.
Identify the banking institution, branch location, and account number of the non-union company's payroll account(s) not identified above.
8. Identify where and by whom your company's accounting records are kept.
Identify where and by whom the non-union company's accounting records are kept.
9. Identify your company's principal accountant.
Identify the non-union company's principal accountant.

10. Identify where and by whom your company's corporate records are kept.
Identify where and by whom the non-union company's corporation records are kept.
11. Identify where and by whom your company's other business record books are kept.
Identify where and by whom the non-union company's other business record books are kept.
12. Identify your company's principal bookkeeper.
Identify the non-union company's principal bookkeeper.
13. Identify your company's principal payroll preparer.
Identify the non-union company's principal payroll preparer.
14. Identify your company's contractor license number for states where it does construction business.
Identify the non-union company's contractor license number for states where it does construction business.
15. Identify the carrier and policy number for your company's workers compensation insurance.
Identify the carrier and policy number for the non-union company's workers compensation insurance.
16. Identify the carrier and policy number for your company's other health insurance program(s).
Identify the carrier and policy number for the non-union company's other health insurance program(s).
17. (a) Identify your company's federal tax payer identification number.
Identify the non-union company's federal tax payer identification number.
(b) Identify where and by whom your company's federal tax returns are kept.
Identify where and by whom the non-union company's federal tax returns are kept.
18. (a) Identify your company's other federal or state tax-payer identification numbers.
Identify the non-union company's other federal or state taxpayer identification numbers.
(b) Identify where and by whom your company's other federal or state tax reports are kept.
Identify where and by whom the non-union company's other federal or state tax reports are kept.
19. Identify amount(s) involved, reason(s) for, and date(s) of transfer of any funds between your company and the non-union company.
20. Identify source(s) and amount(s) of your company's line(s) of credit.
Identify source(s) and amount(s) of your non-union company's line(s) of credit.
21. Identify amount(s) involved and date(s) when your company has operated its capital with a guarantee of performance by the non-union company.

- Identify amount(s) involved and date(s) when the non-union company has operated its capital with a guarantee of performance by your company.
22. Identify business(es) to whom your company rents, leases, or otherwise provides office space. Identify business(es) to whom the non-union company rents, leases, or otherwise provides office space.
 23. Identify the calendar period and terms by which your company provides office space to the non-union company, or is provided with office space by the non-union company.
 24. Identify your company's building and or office suppliers. Identify the non-union company's building and or office suppliers.
 25. Identify by item(s) purchased, date(s) of purchase, and dollar volume of purchase(s) those building and or office supplies not purchased separately by your company and the non-union company.
 26. Identify business(es) that use your company's (a) tools or (b) equipment. Identify business(es) that use the non-union company's (a) tools or (b) equipment.
 27. Identify business(es) to whom your company sells, rents, or leases its (a) operating equipment, (b) office equipment, (c) construction equipment, or (d) tools. Identify business(es) to whom the non-union company sells, rents, or leases its (a) operating equipment, (b) office equipment, (c) construction equipment, or (d) tools.
 28. Identify business(es) from whom your company buys, rents, or leases its equipment. Identify business(es) from whom the non-union company buys, rents, or leases its equipment.
 29. Identify those equipment transactions that your company arranges by written agreement. Identify those equipment transactions that the non-union company arranges by written agreement.
 30. Regarding equipment transactions between your company and the non-union company, identify the purchase, rental, or lease rate, equipment involved, calendar period, and dollar volume of each transaction.
 31. Regarding equipment transactions between your company and business(es) separate from the non-union company, identify the purchase, rental, or lease rate, equipment involved, calendar period, and dollar volume of each transaction.
 32. Regarding equipment transactions between the nonunion company and business(es) separate from your company, identify the purchase, rental, or lease rate, equipment involved, calendar period, and dollar volume of each transaction.

33. Identify those of the following services that are provided to the non-union company by or at your company.
- (a) administrative
 - (b) bookkeeping
 - (c) clerical
 - (d) detailing
 - (e) drafting
 - (f) engineering
 - (g) estimating
 - (h) managerial
 - (i) patternmaking
 - (j) sketching
 - (k) other
34. Identify those of the following services that are provided to your company by or at the non-union company.
- (a) administrative
 - (b) bookkeeping
 - (c) clerical
 - (d) detailing
 - (e) drafting
 - (f) engineering
 - (g) estimating
 - (h) managerial
 - (i) patternmaking
 - (j) sketching
 - (k) other
35. Identify where your company advertises for customer business.
Identify where the non-union company advertises for customer business.
36. Identify your company's customers.
Identify the non-union company's customers.
37. Identify customers your company has referred to the non-union company.
Identify customers the non-union company has refer to your company.
38. What customers of the non-union company are now or were formerly customers for your company.

39. Regarding customers identified above as common to your company and the non-union company, state the calendar period and dollar volume of work performed for the customer by your company.
Regarding customers identified above as common to your company and the non-union company, state the calendar period and dollar volume of work performed for the customer by the non-union company.
40. State the dollar volume of business per job performed by your company.
State the dollar volume of business per job performed by the non-union company.
41. Does your company negotiate jobs to obtain work?
Does the non-union company negotiate jobs to obtain work?
42. Does your company bid jobs to obtain work?
Does the non-union company bid jobs to obtain work?
43. Identify those persons who bid and or negotiate your company's work.
Identify those persons who bid and or negotiate the non-union company's work.
44. State the dollar volume minimum and or maximum (if any) as established by law or regulation, that your company may bid on public works projects.
State the dollar volume minimum and or maximum (if any) as established by law or regulations, that the non-union company may bid on public works projects.
45. Identify by customer, calendar period, and dollar volume any job(s) on which your company and the non-union company have bid competitively.
46. Identify by customer, calendar period, and dollar volume any work which your company has subcontracted to, or received by subcontract from the non-union company.
47. Identify subcontract work arranged by written agreement between your company and the non-union company.
48. State the reason for each subcontract let by your company.
State the reason for each subcontract let by the non-union company.
49. Identify by customer, calendar period, and dollar volume any projects on which your company has succeeded, or been succeeded by, the non-union company.
50. Identify work your company performs on the non-union company's products.
Identify work the non-union company performs on your company's products.
51. Identify where your company advertises for employee hires.

- Identify where the non-union company advertises for employee hires.
52. Identify by job title or craft position the number of employees employed by your company per pay period.
Identify by job title or craft position the number of employees employed by the non-union company per pay period.
 53. Identify the skills that your company's employees possess.
Identify the skills that the non-union company's employees possess.
 54. Identify where your company's employees report for work.
Identify where the non-union company's employees report for work.
 55. Identify by job title or craft position and respective employment dates those employees of your company who are or have been employees at the non-union company.
 56. Identify by job title or craft position and respective employment dates those employees of the non-union company who are or have been employees at your company.
 57. Identify by job title or craft position and transfer dates those employees otherwise transferred between your company and the non-union company.
 58. Identify projects of each company on which these employees were working at the time of transfer.
 59. Identify your company's (a) supervisors, (b) job superintendents, and (c) forepersons or other supervisory persons with authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees, or responsible to direct employees, or to adjust their grievances, or effectively to recommend such action.
Identify the non-union company's (a) supervisors, (b) job superintendents, and (c) forepersons or other supervisory persons with authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees, or responsible to direct employees, or to adjust their grievances, or effectively to recommend such action.
 60. Regarding those supervisory persons described above as common to your company and the non-union company, identify the period(s) of employment with each company.
 61. Identify your company's personnel ever authorized to supervise the non-union company's employees.
Identify the non-union company's personnel ever authorized to supervise your company's employees.

62. Identify by project involved, personnel involved, and date of event, any occasion when your company's personnel performed a supervisory function for the non-union company.
Identify by project involved, personnel involved, and date of event, any occasion when the non-union company's personnel performed a supervisory function for your company.
63. Identify your company's managerial personnel having authority to formulate and effectuate management policies or otherwise able to recommend or to exercise discretionary action within or even independently of established policy.
Identify the non-union company's managerial having authority to formulate and effectuate management policies or otherwise able to recommend or to exercise discretionary action within or even independently of established policy.
64. Identify your company's representatives who have authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline supervisory personnel, or responsible to direct supervisory personnel, or to adjust their grievances, or effectively to recommend such action.
Identify the non-union company's representatives who have authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline supervisory personnel, or responsible to direct supervisory personnel, or to adjust their grievances, or effectively to recommend such action.
65. Identify your company's representatives otherwise actively involved with day-to-day management or operations.
Identify the non-union company's representatives otherwise actively involved with day-to-day management or operations.
66. Identify by title and respective dates of employment those managerial personnel of your company ever employed by the non-union company.
Identify by title and respective dates of employment those managerial personnel of the non-union company ever employed by your company.
67. Describe your company's compensation program including employee wage rates.
Describe the non-union company's compensation program including employee wage rates.
68. Describe your company's fringe benefits program.
Describe the non-union company's fringe benefits program.
69. Describe your company's labor relations policy.
Describe the non-union company's labor relations policy.
70. Identify your company's representative(s) who establish or otherwise control labor relations policy.
Identify the non-union company's representative(s) who establish or otherwise control labor relations policy.

71. Identify your company's labor relations representative(s).
Identify the non-union company's labor relations representative
72. Identify your company's legal counsel on labor relations matters.
Identify the non-union company's legal counsel on labor relation matters.
73. Identify your company's membership status in the Associated General Contractors.
74. Identify your company's membership status in any other employer association.
Identify the non-union company's membership status in any other employer association.
75. Identify your company's officers.
Identify the non-union company's officers.
76. Identify your company's directors.
Identify the non-union company's directors.
77. Identify place(s) and date(s) of your company's directors meetings.
Identify place(s) and date(s) of your non-union company's directors meetings.
78. Identify your company's owners and or stockholders.
Identify the non-union company's owners and or stockholders.
79. Identify the ownership interest held among your company's owners and or stockholders.
Identify the ownership interest held among the non-union company's owners and or stockholders.